

NPOI Vacuum Manifold Capstone

Staff Meeting

10 January 2022 / 5:30 PM / Engineering Building

ATTENDEES

Wyatt (Note Taker) / Cydny / Alex / Dr. Willy

AGENDA

1. Introductions
2. Getting back in the groove of things

NOTES

- The project management assignment due date is approaching.
- Talk about what is left for this project.
- Talk about manufacturing (What? and Where?)

ACTION ITEMS

1. Work on the project management assignment.
2. Figure out a new weekly meeting time and space.

NEXT WEEK'S AGENDA

No team meeting this week.

Focus on the project management assignment.